

**Santan Elementary PTO Meeting Minutes**  
**Wednesday, January 12, 2022**  
**7:00 PM**

*Board members in attendance: Bridget Arenson, Bekki Patzer, Sarah Connolly, Abigail Szymonik, Tyra Ortiz, Kerri Mora, Melissa Edwards, and Hannah Ross*

**Welcome and call to order**

- Meeting called to order at 7:03 pm by Bekki Patzer

**Meeting Minutes**

- Motion made by Bridget to approve minutes and second by Bekki. Meeting minutes are approved.

**Principal Report**

- Handling the positive cases as best as possible
- Kindergarten open houses is coming up, also preparing for Kinder registration and preschool registration – numbers are looking great so far!

**Financial Report**

- Santa(n) shop, restaurant nights, etc, have been good fundraisers
- Not much going out – have paid for some treats before break for teachers, conference dinners, etc.
- Still working on transitioning the financial accounts to the preferred programs for CSB

**Old Business**

- Harkins Fundraiser
  - Successful! But not a huge fundraiser.
- Santa(n) Shop
  - Did incredibly well, but we needed more inventory!
  - Volunteers are already doing some clearance shopping for the shop
    - Shopping all year long is the key
    - Shop after other holidays – Mother’s Day, Father’s Day, etc.
    - Candles and Blankets were the big sellers

**New Business**

- Sock Drive
  - Kicks off next week! This is our give-back event for the quarter
  - Donations of NEW socks that will go to a charitable organization
  - Collecting 1/18 – 1/28

- VIP Day
  - Was scheduled 1/21 – but cancelled due to Covid cases
  - Will need to push out, likely, to the new school year
- Teacher Conferences
  - We will still be doing this one!
  - The late night for the teachers is the 2<sup>nd</sup> night, 2/10
- Donuts for Dads
  - Still on! For February 11, and will be outside
  - Not sure exactly where – playground or amphitheater by the MPR
  - Usually starts ~7:30 am, ends when kids hit the playground
- Carnival
  - We were hoping to do this in February – this is, unfortunately, not realistic
  - Lots of planning in advance, and with the Covid numbers, it's not a great option
  - BUT, we want to create another big community event for the Spring semester
  - So, we're looking at doing a Pool Party on Saturday, May 14
    - Would be no cost to students or families
    - We'd rent out the full pool facility
    - We have more research and planning to do, but that's the plan
- Restaurant Night – Cookie Rush
  - This is a fun fundraiser, we did last year as well
  - You order online, and they deliver cookies right to your door
- School Cents
  - It's the last push for submitting receipts!
  - Don't forget that we get quad points for everything that's transacted between 11/30 and 1/15
    - Plus big bonus points for Santa photos at the mall!

## Q&A

- What's the school's policy on field trips this year?
  - They're allowed, but limited
  - One big challenge is transportation – shortages of drivers, etc., make that an issue
- Other walk ons
  - The school needs subs if you're available!

*Meeting adjourned at 7:38 pm by Bekki Patzer*

# Santan Elementary PTO

## Statement of Activity

July - December, 2021

	TOTAL
Revenue	
Fifth Grade Fundraiser	1,229.00
First Grade Fundraiser	646.00
Fourth Grade Fundraiser	1,100.00
General Fundraisers	2,401.78
Harkins Revenue	1,301.00
Library Income	6,416.27
Otter Pops Income	1,900.00
Santa Shop Income	11,972.68
Second Grade Fundraiser	1,242.00
Teacher Accounts	0.00
Curland, Jillian	100.00
Delsante, Katrina	100.00
Dethlefsen, Barbara	100.00
Eberhart, Maryann	100.00
Edwards, Tisha	100.00
Evans, Johanna	100.00
Feldman, Michaela	100.00
Gardner, Jen	100.00
Goldring/Smith	100.00
Hughes, Jackie	100.00
King, Emily	100.00
Kochanski, Heather	100.00
Koehler, Bailee	100.00
Lassen, Erin	100.00
Maize, Jennifer	100.00
Marlar, Haley	100.00
McBurney, Karen	100.00
Navarro, Brian	100.00
Norman, Jessie	100.00
Penneman	100.00
Portugal, Christine	100.00
Prince, Tiffany	347.41
Roberts, Lisa	100.00
Ross, Hannah	100.00
Saadi, Kelli	100.00
Sanford, Kim	100.00
Schroeder, Danica	100.00
Sloan, Aaron	100.00
Stewart, Carrie	100.00
Swint, Milka	100.00

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July - December, 2021

	TOTAL
Weber, Stacey	100.00
<b>Total Teacher Accounts</b>	<b>3,347.41</b>
<b>Total Revenue</b>	<b>\$31,556.14</b>
<b>GROSS PROFIT</b>	<b>\$31,556.14</b>
Expenditures	
Bank Charges	-1.00
Fifth Grade Expense	1,447.70
First Grade Expense	762.56
Fourth Grade Expense	607.37
Harkins Expense	1,052.50
Hospitality	656.24
Kindergarten Expense	423.37
Library Expense	5,493.78
Office/General Administrative Expenditures	296.67
Otter Pop Expense	610.78
Principal Discretionary	1,251.76
Promotional	359.58
Run A Thon Expense	3,200.00
Running Club	312.98
Santa Shop Expense	5,917.26
School Gifts	211.00
Second Grade Expense	637.54
Student Council Expense	301.70
Teacher Accounts Expense	0.00
Dethlefsen (Music)	50.75
Eberhart Expense	144.03
Feldman Expense	315.93
Gardner Expense	37.00
King Expense	310.15
Kochanski Expense	87.50
Lassen Expense	252.94
Maize Expense	11.69
Navarro Expense	201.56
Norman Expense	80.97
Penneman Expense	85.60
Portugal Expense	228.30
Roberts Expense	140.68
Saadi Expense	53.04
Sanford Expense	219.78
Schroeder Expense	2,091.65
Stewart Expense	100.00

# Santan Elementary PTO

## Statement of Activity

July - December, 2021

	TOTAL
Swint Expense	380.52
Weber Expense	137.00
<b>Total Teacher Accounts Expense</b>	<b>4,929.09</b>
Third Grade Expense	50.00
<b>Total Expenditures</b>	<b>\$28,520.88</b>
NET OPERATING REVENUE	<b>\$3,035.26</b>
NET REVENUE	<b>\$3,035.26</b>

**2021-2022 Santan Elementary PTO Proposed Budget**

**Projected Expenses**

Principal Discretionary Fund \$ 2,000.00 \$ 1,251.76

Hospitality

School Event	\$ 4,000.00	\$ 359.58
Muffins for Moms	\$ 500.00	
Donuts for Dads	\$ 500.00	
Teacher Appreciation Week	\$ 2,000.00	
VIP Day	\$ 500.00	
Teacher dinners for conferences	\$ 1,000.00	\$ 656.24
<b>Total:</b>	<b>\$ 8,500.00</b>	

Administrative/General

Scholarship	\$ 500.00	
Quickbooks Fee	\$ 175.00	\$ 291.06
CSB (Chandler School Boosters) Dues	\$ 3,000.00	
Bank Fees	\$ 200.00	\$ 4.61
<b>Total:</b>	<b>\$ 3,875.00</b>	<b>\$ 295.67</b>

Fall Carnival \$ 10,000.00

Art Masterpiece \$ 500.00

School Gifts

Art Cart Refills	\$ 500.00	
Water Bottle Fill Stations	\$ 20,000.00	
Misc	\$ 3,000.00	\$ 3,723.98
<b>Total:</b>	<b>\$ 23,500.00</b>	<b>\$ 3,723.98</b>

**Total Projected Expenses: \$ 48,375.00 \$ 5,271.41**

Box Tops	\$ 200.00	
Otter Pops	\$ 1,500.00	\$ 1,289.22
Harkins		\$ 248.50
Kroger	\$ 3,000.00	\$ 789.89
Santa Shop	\$ 2,000.00	\$ 6,055.42
Restaurant Nights	\$ 500.00	\$ 500.02
Donor Matching & Corporate Volunteer Hours	\$ 500.00	\$ 1,111.87
School Cents	\$ 400.00	
Carnival	\$ 10,000.00	
AFW	\$ 500.00	
Spring Fundraiser	\$ 20,000.00	

**Total Projected Fundraising: \$ 38,600.00 \$ 9,994.92**

